



OFFICE OF THE PRINCIPAL NOWBOICHA COLLEGE

P.O.-Doolahat, Pin-787027, Lakhimpur, Assam

Dr. Gunindra Nath Sarmah
M.Com Ph.D., LLB
Principal

website-www.nowboichacollege.ac.in
E-mail: principalnowboichacollege@gmail.com
Ph. No. 7002782168 (M)

Ref. No. N.C./code of Conduct/2022-162

Date. 25.07.2022.....

NOWBOICHA COLLEGE

NORTH LAKHIMPUR, ASSAM

CODE OF CONDUCT

General Discipline :

*Students are to wear the Identity Card within the college campus and while representing our college anywhere.

* At the stroke of the first bell all students are to move towards the classroom.

CONDUCT DURING CLASS HOURS :

- Students should remain standing as the teacher enters, and again as the teacher leaves the classroom.
- Only authorized persons can enter the classroom during working hours.
- Students should avoid loitering on the verandahs during the class hours.
- Students should move from one class to another without causing inconvenience to others.
- Students should maintain dignity and decorum in all common gatherings.

CODE OF BEHAVIOUR :

*Use and possession of drinks and drugs imply immediate dismissal from the college.

* Smoking in the campus (including the college hostel) is prohibited.

* Under the Education Rules of the Govt. of Assam, students involved in anti-social activities are liable to be fined, suspended and expelled.

* students resorting to ragging in any form within and outside the college campus will be expelled from the college.

* Use of mobile phone is strictly prohibited inside the college campus. Possession/Use of cell phones within the campus will invite severe punishment.

Principal

Nowboicha College

PRINCIPAL
Nowboicha College
North Lakhimpur, Assam

Nowboicha College



NOWBOICHA COLLEGE • DIST. LAKHIPUR • ASSAM

GENERAL RULES FOR MAINTENANCE OF DISCIPLINE IN THE COLLEGE CAMPUS :-

MOBILE PHONE :- MOBILE PHONE IS NOT ALLOWED IN THE COLLEGE CAMPUS DURING COLLEGE HOUR. ANY BODY VIOLATING THE RULES WILL BE PUNISHED.

TOBACCO :- SPOKING, TOBACCO CHEWING OR PANMASALA AND GUTKA ARE PROHIBITED IN THE COLLEGE CAMPUS. RASING : RASING IS STRICTLY PROHIBITED AS IT IS A CRIME.

VEHICLE :- VEHICLE WITHOUT PRIOR PERMISSION FROM THE PRINCIPAL WILL NOT BE ALLOWED TO ENTER IN TO THE COLLEGE PREMISES.

ALL STUDENTS USING MOTORCYCLE - SCOOTER MUST HAVE VALID DRIVING LICENCE, REGISTRATION CERTIFICATE AND HELMET WEARING IS MANDATORY. RIDING THREE PERSONS IN MOTORCYCLE IS AN OFFENCE.

BY ORDER
PRINCIPAL
NOWBOICHA COLLEGE

NO ENTRY
UNLESS BY
OFFICER



Office of the

PRINCIPAL NOWBOICHA COLLEGE

P.O.- Doolahat, Pin- 787027
North Lakhimpur, Assam.

Dr. Dilip Hazarika, M.A. B. Ed, Ph.D
Principal

Ph. No- 03752-255240 (O) Fax
Ph. No- 9706073909 (M)
Ph. No- 9435663909
E-mail: dhazarikanc@gmail.com

Ref. No.: NC/NAAL/code of conduct/2018/217.

Date : 07/06/2018

Code of Conduct For Teachers of Nowboicha College

Code of Professional Ethics :

(1) Teachers and their rights :

The teacher shall enjoy full civic and political rights as provided by the Indian Constitution. The teachers shall have a right to adequate emoluments and academic freedom, social position and adequate social insurance.

(2) The Code of Professional Ethics :

Any person who opts teaching as profession assumes himself in accordance with the ideals of the profession. The teacher is under the scrutiny of his/ her students and the society at large. The teaching profession further requires that the teacher shall be calm, patient and communicative by temperament and amiable in disposition.

A teacher shall :

- a. Adhere to a responsible pattern of conduct and expected of him/her by his/her peers and the community.
- b. manage his/her private affairs in a manner consistent with the dignity of the profession.
- c. Seek to make professional growth continuous through study and research, writing and decent conduct.
- d. express free and fair opinion by active participation at professional meetings, seminars, conference etc. towards the contribution of knowledge.
- e. Maintain active membership of professional organization, subscribing academic/ subject periodicals and strive to improve education and profession through them.
- f. Perform his/ her duties in the form of teaching, tutorial, practical and seminar work conscientiously and with dedication.
- g. Participates in extension, co-curricular and extra – curricular activities including community service.

Teachers and Students :



Office of the

PRINCIPAL NOWBOICHA COLLEGE

P.O.- Doolahat, Pin- 787027
North Lakhimpur, Assam.

Ph. No- 03752-255240 (O) Fax
Ph. No- 9706073909 (M)
Ph. No- 9435663909
E-mail: dhazarikanc@gmail.com

Dr. Dilip Hazarika, M.A. B. Ed, Ph.D
Principal

Date: 06/06/2018

Ref. No.: NC/NAAC/Code of Conduct/2018/217.

- Respect the right and dignity of the students in expressing his/ her opinion.
- Deal justly and impartially with students regardless of the religion, caste, sex, political, economic, social and physical status.
- Encourage students to improve their attainments, develop their sixty six personalities and at the same time contribute to community welfare.
- Inculcate among students scientific, progressive and rational outlook and respect for physical labour and ideals of democracy, patriotism and peace.
- Refrain from inciting students against other students, administration.

(c) Teachers and Colleagues :

The teacher shall always :

- Treat other members of profession in the same manner as they themselves wish to be treated.
- Speak respectfully of other teachers and render assistance for professional betterment.
- Refrain from lodging unsubstantiated allegations against colleagues to higher authorities.
- Refrain from exploiting considerations of caste, creed, religion, race or gender in the professional endeavour.
- Believe in union and unity of the colleague.

(d) Teachers and Authorities :

The teacher shall :

- Discharge their professional responsibilities according to their existing rules and adhere to procedure and methods consistent with their profession in initiating steps through their institutional bodies and/or professional organizations for change of any such rules detrimental to the professional interest.
- Co- operate in the formulation of policies of the institution discharge responsibilities which such office may demand.



Office of the

PRINCIPAL NOWBOICHA COLLEGE

P.O.- Doolahat, Pin- 787027
North Lakhimpur, Assam.

Ph. No- 03752-255240 (O) Fax
Ph. No- 9706073909 (M)
Ph. No- 9435663909
E-mail: dhazarikanc@gmail.com

Dr. Dilip Hazarika, M.A. B. Ed, Ph.D
Principal

Ref. No.: N.C./NAAC Code of conduct/2018/217

Date: 07/06/2018

3. Co-operate with the authorities for the betterment of the institution keeping in view the interest and in conformity with dignity of the profession.

(e) Teachers and Non-teaching Employees :

1. The teacher should treat the non-teaching employees as colleagues and equal partners in a cooperative undertaking within every educational institution.
2. The teacher should help in the function of joint staff council covering both teachers and the non-teaching employees.

(f) Teachers and Guardians :

The teacher shall try to see through teachers' bodies and organizations that institution maintains contact with the guardians of their students, send report of their performance to the guardians whenever necessary and meet the guardian in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution.

(g) Teachers and Society :

The teachers shall

1. Recognize that education is a public service and strive to keep the public informed of the educational programmes which are being provided.
2. Work to improve education in the community and strengthen the community's moral and intellectual life.
3. Perform the duties of citizenship, participate in community activities and shoulder responsibilities of public office.

Principal

Nowboicha College
Principal
NOWBOICHA COLLEGE
Lakhimpur, Assam



Office of the

PRINCIPAL NOWBOICHA COLLEGE

P.O.- Doolahat, Pin- 787027
North Lakhimpur, Assam.

Ph. No- 03752-255240 (O) Fax
Ph. No- 9706073909 (M)
Ph. No- 9435663909
E-mail: dhazarikanc@gmail.com

Dr. Dilip Hazarika, M.A. B. Ed, Ph.D
Principal

Ref. No.: NC/INARC/Code of Conduct/2018/217

Date: 07/06/2018

Monitoring Committee for adherence to Code of Conduct

Nowboicha College has a prescribed code of conduct for staff and students. The managements believe that to guide and equip staff and students in moral and ethical values is a primary responsibility. To discharge this responsibility, it conducts awareness programmes so that students and staff are enable to carry out their duties and responsibilities by adhering to the rules and regulations and prescribed code of conducts.

A monitoring committee was constituted by the IQAC in the academic year 2018-19 to monitor adherence to the code of conducts.

OBJECTIVES OF THE COMMITTEE:

- To monitor adherence to the code of conduct.
- To organize programmes on professional ethics for staff and students.
- To organize awareness programmes on code of conduct for staff and students.
- To implement annual awareness programmes on code of conducts.

FUNCTIONS/STRATEGIES:

1. The Committee monitors the implementation of the annual awareness action plans made by the IQAC to drive home the code of conduct through awareness programmes to motivational sessions and guest lectures for staff and students.



OFFICE OF THE
PRINCIPAL NOWBOICHA COLLEGE

P.O.- Doolahat, PIN- 787027
North Lakhimpur (Assam)

Dr. Dilip Hazarika, M.A., B.Ed., Ph.D
Principal

Ph. No. : 03752-255240 (O) Fax
Ph. No. : 9706073909 (M)
Ph. No. : 9435663909
E-mail : dhazarikac@gmail.com

Ref. No. N.C/NAAC/Code of Conduct/2017.

Date : 07/06/2018

2. Roles and responsibilities are assigned to student representatives, faculty coordinators of different committees and cells and vice-principal to schedule and implement the plan of actions on code of conducts.
3. The committee monitors the functioning of the following committees concerned with matters of discipline, ethics and codes of conduct :
 - Discipline Committee
 - Anti – Ragging Committee
 - Grievance Redressal Committee (For staff and students)
 - Internal Complaints Committee
4. The Committee maintains reports with supporting documents of the programmes organized.
5. The Committee meets once in every semester and record the minutes of the meetings.

THE COMPOSITION:

- Principal, Chairperson
- Vice-Principal
- IQAC Coordinator
- Mr. Babul Lahon – Coordinator
- Mr. Madhob Borah

Principal

Nowboicha College
Principal
NOWBOICHA COLLEGE
Lakhimpur, Assam